

**To Members of the Council**

Cllr. Nick Chapman (Chairman) (Outgoing Chairman)  
Cllr. Janet Forey (Vice-Chairman) (Outgoing Vice-Chairman)

Cllr. Shabbir Aslam	Cllr. Susan Findlay	Cllr. Tracey Shepherd
Cllr. Royston Bayliss	Cllr. Helen Gambardella	Cllr. Dillan Shikotra
Cllr. Dr John Bloxham	Cllr. Hannah Gill	Cllr. Mike Shirley
Cllr. Lee Breckon JP	Cllr. Nigel Grundy	Cllr. Roger Stead
Cllr. Nick Brown	Cllr. Paul Hartshorn	Cllr. Ben Taylor
Cllr. Adrian Clifford	Cllr. Richard Holdridge	Cllr. Matt Tomeo
Cllr. Cheryl Cashmore	Cllr. Mark Jackson	Cllr. Bob Waterton
Cllr. Stuart Coar	Cllr. Becca Lunn	Cllr. Jane Wolfe
Cllr. Luke Cousin	Cllr. Antony Moseley	Cllr. Maggie Wright
Cllr. Tony Deakin	Cllr. Les Phillimore	Cllr. Neil Wright
Cllr. Roy Denney	Cllr. Terry Richardson	
Cllr. Alex DeWinter	Cllr. Ande Savage	

Dear Councillor,

A meeting of the **COUNCIL** will be held in the Council Chamber - Council Offices, Narborough on **TUESDAY, 20 MAY 2025** at **6.00 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



**Gemma Dennis**  
**Corporate Services Group Manager and Monitoring Officer**



## **AGENDA**

### **SECTION 1 - INTRODUCTION**

To receive apologies for absence, disclosures of interest from Councillors, and Minutes of the previous Council meeting.

1. Apologies for absence

2. Disclosures of Interests from Members

To receive disclosures of interests from Members (i.e. the existence and the nature of those interests in respect of items on this agenda).

3. Leaders Annual Statement 2024-2025

To consider the Leader's Annual Statement (To follow).

4. Scrutiny Statement to Annual Council 2024-25

To consider the report of the Scrutiny Commissioners (To follow)

5. Audit & Corporate Governance Committee Annual Report 2024-25

To consider the report of the Audit and Corporate Governance Committee Chairman (To follow).

6. Election of the Leader of the Council (Pages 5 - 8)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

7. Outgoing Chairman's Announcements

8(a) Election of Chairman

8(b) Declaration of Acceptance of Office

8(c) Investiture of Chairman with Chain of Office

9. Chairman's Announcements

10. Presentation of Past Chairman's Badge to Outgoing Chairman

11(a) Appointment of Vice-Chairman

11(b) Declaration of Acceptance of Office

12. Minutes

*There are no minutes to consider.*

## **SECTION 2 - STANDARD COUNCIL BUSINESS**

To receive announcements from the Chairman and the statement of the Leader of the Council.

Any reports for consideration listed under this section will be moved in one block without discussion, unless any Member present requests otherwise.

13. Delegation Scheme of Cabinet Executive 2025-26 (Pages 9 - 12)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

14. Appointments of Chairman and Vice-Chairman to Committees 2025-26 (Pages 13 - 14)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

15. Appointments of Members to serve on Outside Bodies 2025-26 (Pages 15 - 16)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

16. Appointments to Committees 2025-26 (Pages 17 - 20)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

17. Schedule of Meetings 2025-26 (Pages 21 - 24)

To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).

## **SECTION 3 - PRESENTATIONS TO COUNCIL**

To consider any presentations from Council Officer's or an external body/partner agency.

## **SECTION 4 - QUESTIONS FROM THE PUBLIC & PRESENTATION OF PETITIONS**

To receive questions to Councillors submitted by members of the public and to receive any petitions submitted in accordance with the Council's petitions scheme.

18. Public Speaking Protocol

Requests received by the Protocol deadline to be reported by the Monitoring Officer with details of the Agenda Item to which they relate. (Such persons entitled to use the Protocol attend for the purpose of making representations, answering questions or giving evidence relating to the business of the meeting and the time allocated to each person is a maximum of three minutes unless extended at the discretion of the Chairman).

**SECTION 5 - MEMBERS' QUESTIONS**

To receive any questions submitted by Councillors.

19. Questions from Members

Any Members wishing to submit questions must do so to the Monitoring Officer no later than 5 working days before the meeting.

The Monitoring Officer will report if any questions have been submitted.

**SECTION 6 - REPORTS FOR DECISIONS**

*There are no items of business for consideration under this Section.*

**SECTION 7 - MOTIONS/ DEBATES/CONSULTATIONS & MEMBERS' FEEDBACK**

To consider Motions submitted by Councillors, take part in a debate or receive Member feedback from attendance at national briefings, key training initiatives or work on any Outside Bodies.

**SECTION 8 - EXEMPT REPORTS**

*There are no items of business for consideration under this Section.*

## Blaby District Council Annual Council

<b>Date of Meeting</b>	20 May 2025
<b>Title of Report</b>	<b>Election of the Leader of the Council</b>  This is not a Key Decision and is not on the Forward Plan
<b>Report Author</b>	<b>Senior Democratic Services &amp; Scrutiny Officer</b>
<b>Strategic Theme</b>	All Themes: Enabling communities and supporting vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people

### 1. What is this report about?

- 1.1 To receive nominations for and elect to the position of Leader of Blaby District Council.

### 2. Recommendation to Council

- 2.1 That an election be made to the position of the Leader of the Council.

### 3. Reason for Decisions Recommended

- 3.1 It is a constitutional requirement to elect to the position of the Leader of the Council.

### 4. Matters to consider

- 4.1 In accordance with the Council's Constitution, Part 4 Section 1.1 (f) the Annual Meeting of Council, following an ordinary election, will elect the Leader of the Council.

Under the Leader and Cabinet Executive model of governance, the following applies to the election of the Leader and the appointment of the Deputy Leader:

#### Leader

The Leader is elected by full Council at its post-election annual meeting (or, if the Council fails to elect a leader at that meeting, at a subsequent meeting of the Council). The term of office of the Leader starts on the day of his/her election as Leader unless he/she:

- a. is removed from office or resigns;
- b. ceases to be a Councillor, or
- c. is disqualified from being a Councillor before that day.

#### Deputy Leader

The Leader appoints one of the Members of the Cabinet (Executive) to be his/her deputy, to hold office until the end of the term of office as Leader (unless the person resigns as Deputy Leader, ceases to be a Councillor or is disqualified or removed from office by the Leader). The Leader may, if he/she thinks fit, remove the Deputy Leader from office, but must then appoint another person in his/her place.

#### Absent Leader

If for any reason the Leader is unable to act or the office of Leader is vacant, the Deputy Leader must act in his/her place. If the Deputy Leader is unable to act or the office is vacant, the Cabinet (Executive) must act in the Leader's place or arrange for a member of the Cabinet (Executive) to do so.

#### Removal of Leader

Under Part 3, Section 1 of the Council's Constitution, the Leader of the Council can be removed from that post if a resolution is passed at a meeting of Full Council. The resolution requires approval by a simple majority of Members present at the meeting to be passed. If such a resolution is passed, a new Leader is to be elected –

- (a) at the meeting at which the Leader was removed from office, or
- (b) at a subsequent meeting.

The Chairman will therefore call for nominations for this position.

#### 4.2 Proposal(s)

That Council receives nominations to elect the Leader of the Council.

#### 4.3 Relevant Consultations

Not applicable.

#### 4.4 Significant Issues

In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

## 5. Environmental impact

5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

**6. What will it cost and are there opportunities for savings?**

6.1 The Leader will receive a Special Responsibility Allowance as set out in the Members' Allowance Scheme at Part 6 of the Constitution.

## 7. What are the risks and how can they be reduced?

7.1 None in the context of this report.

## 8. Other options considered

8.1 No other options have been considered.

## 9. Appendix

9.1 None.

## 10. Background paper(s)

10.1 None.

## 11. Report author's contact details

Sandeep Tiensa Senior Democratic Services & Scrutiny Officer  
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## Blaby District Council Annual Council

**Date of Meeting** 20 May 2025

**Title of Report** **Delegation Scheme of the Cabinet Executive and Cabinet Executive Appointments**

This is not a Key Decision and is on the Forward Plan

**Lead Member** **Leader of the Council**

**Report Author** Senior Democratic Services & Scrutiny Officer

**Strategic Themes** All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

### 1. What is this report about?

- 1.1 To advise Members of the Council about the Delegation Scheme of the Cabinet Executive and appointments to the Cabinet Executive.

### 2. Recommendation(s) to Council

- 2.1 That the report of the Leader of the Council be accepted.
- 2.2 That the Constitution be amended accordingly with the updated roles and responsibilities of Cabinet Executive Members and Senior Leadership Team.

### 3. Reason for Decisions Recommended

- 3.1 It is appropriate to receive the report of the Leader of the Council and the appointment of Members to the Cabinet Executive.

### 4. Matters to consider

#### 4.1 Background

This report is prepared in accordance with Part 4 Section 4 Paragraph 1.2 of the Constitution of the Council where I am required to:

- a) List the names, addresses and wards of the people appointed to the Cabinet Executive by me (including the person appointed to the position of Deputy Leader of the Cabinet/Council) as attached at Appendix A. (To follow).

b) Detail the extent of any authority delegated to executive members individually, including details of the limitation on their authority;

- **UK Shared Prosperity Fund - Delegation to Leader of the Council, in consultation with the Cabinet Executive to progress projects.**

c) Detail the nature and extent of any delegation of executive functions, with any other authority or any joint arrangements and the names of those executive members appointed to any joint committee for the forthcoming year;

- **None. There are no such formal joint arrangements or joint committees.**

d) Detail the nature and extent of any delegation to officers, with details of any limitation on that delegation, and the title of the officer whom the delegation is made.

- **Delegation to Officers from Cabinet Executive is contained within the Constitution. Any changes to delegation have been made through the Cabinet Executive for which a Schedule of Executive Decisions is published after each meeting and for which minutes are produced.**

4.2 The names and wards of the Members appointed by the Leader of the Council to the Cabinet Executive, including Member Support/Champions will be circulated to Members.

4.3 Relevant Consultations

Members of Conservative Group have been consulted.

4.4 Significant Issues

#### Legal Implications

The Local Government Act 2000 (as amended) determined that it is for the Leader of each Local Authority to:

- appoint the Members of the Cabinet Executive;
- set the size of the Cabinet (a minimum of 2 up to a maximum of 9 Members (including the Leader));
- allocate portfolio responsibilities.
- remove Members from the Cabinet; and
- determine the scheme of delegation.

- 4.5 In preparing this report, the author has considered issues related to Human Rights, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

**5. Environmental impact**

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

**6. What will it cost and are there opportunities for savings?**

- 6.1 In accordance with the Members Allowance Scheme, each Member of the Cabinet Executive will be paid a Special Responsibility Allowance.

**7. What are the risks and how can they be reduced?**

- 7.1 No risks have been identified.

**8. Other options considered**

- 8.1 No other options have been considered.

**9. Appendix**

- 9.1 Appendix A – Cabinet Executive Appointments 2025/26. **(To Follow)**  
9.2 Appendix B – Scheme of Delegation 2025/26 **(To Follow)**

**10. Background paper(s)**

- 10.1 None

**11. Report author's contact details**

Sandeep Tiensa Senior Democratic Services & Scrutiny Officer  
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## Blaby District Council

### Annual Council

**Date of Meeting** 20 May 2025

**Title of Report** **Appointments of Chair and Vice-Chair to Committees 2025-26**

This is not a Key Decision and is on the Forward Plan

**Report Author** **Senior Democratic Services & Scrutiny Officer**

**Strategic Themes** All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

#### 1. What is this report about?

1.1 To appoint the Chair and Vice-Chair to Committees.

#### 2. Recommendation(s) to Council

2.1 That Council appoint the Chair and Vice-Chair of Committees for the municipal year 2025/2026 as detailed at Appendix A (to follow).

#### 3. Reason for Decisions Recommended

3.1 It is appropriate to give effect to the wishes of the political groups.

#### 4. Matters to consider

4.1 Council is asked to appoint the Chair and Vice-Chair of Committees for the municipal year 2025-26.

If there is more than one nomination for any of the Chair/Vice-Chair positions, then the nominations will be put to the vote at the meeting.

4.2 Relevant Consultations

All Political Groups

4.3 Significant Issues

None relevant to this report.

- 4.4 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

**5. Environmental impact**

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

**6. What will it cost and are there opportunities for savings?**

- 6.1 There are no costs relevant to this report

**7. What are the risks and how can they be reduced?**

- 7.1 No risks have been identified.

**8. Other options considered**

- 8.1 No other options are considered relevant to this report.

**9. Appendix**

- 9.1 Appendix A – Proposed Committees Chair/Vice-Chair 2025-26  
(To follow)

**10. Background paper(s)**

- 10.1 None.

**11. Report author's contact details**

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## Blaby District Council Annual Council

**Date of Meeting** 20 May 2025

**Title of Report** **Appointment of Members to Serve on Outside Bodies – 2025/2026**

This is not a Key Decision and is on the Forward Plan

**Report Author** **Senior Democratic Services & Scrutiny Officer**

**Strategic Themes** All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

### 1. What is this report about?

- 1.1 To seek approval by Council for appointments to be made to Outside Bodies for 2025/2026.

### 2. Recommendation(s) to Council

- 2.1 That the preferences and changes to appointments to Outside Bodies as proposed in Appendix A (to follow) be approved.
- 2.2 That unless otherwise stated all appointments continue until the Annual Council Meeting in 2026.
- 2.3 That all appointments be endorsed as approved duties for the payment of expenses.
- 2.4 That the Constitution be updated accordingly.

### 3. Reason for Decisions Recommended

- 3.1 It is appropriate to give effect to the wishes of the political groups.

### 4. Matters to consider

- 4.1 Appendix A lists the appointments for 2025-2026 as submitted by the Conservative Group for consideration and approval by Council.

- 4.2 Relevant Consultations

The Conservative Group were consulted.

#### 4.3 Significant Issues

In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

### 5. Environmental impact

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

### 6. What will it cost and are there opportunities for savings?

- 6.1 None in the context of this report.

### 7. What are the risks and how can they be reduced?

- 7.1 None.

### 8. Other options considered

- 8.1 Not applicable.

### 9. Appendix

- 9.1 Appendix A – Appointments to Outside Bodies 2025/26. (to follow)

### 10. Background paper(s)

- 10.1 None.

### 11. Report author's contact details

Sandeep Tiensa	Senior Democratic Services & Scrutiny Officer
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**Blaby District Council**  
**Annual Council**

<b>Date of Meeting</b>	20 May 2025
<b>Title of Report</b>	<b>Appointments to Committees 2025/26</b> This is not a Key Decision and is on the Forward Plan
<b>Report Author</b>	<b>Senior Democratic Services &amp; Scrutiny Officer</b>
<b>Strategic Themes</b>	All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

**1. What is this report about?**

- 1.1 To determine the distribution of seats for Council.
- 1.2 To seek appointments to Committees and Sub-Committees.

**2. Recommendation(s) to Council**

- 2.1 That effect be given to the wishes of the political groups as to the allocation of seats as detailed at Appendix 1. (To follow)
- 2.2 That the distribution of seats as set out at Appendix 2 (to follow) be endorsed with immediate effect for all Committees.

**3. Reason for Decisions Recommended**

- 3.1 It is appropriate to give effect to the wishes of the political groups and ensure compliance with the Local Government & Housing Act 1989, Section 15 – 17 inclusive.

**4. Matters to consider**

- 4.1 The rules governing political balance on Committees/Sub-Committees are set out under Section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and Section 16 (duty to give effect to allocations). Section 17 of the above Act states that section 15 and 16 shall not apply where no member votes against a seat distribution not following the requirements of Sections 15 and 16 of the above Act.

In simple terms this removes the political balance requirement, the effect of which has enabled seat allocation on an agreed rather than imposed basis.

This arrangement is of particular benefit in relation to membership of scrutiny working groups. Members are reminded that appointments to Cabinet Executive are exempted from the provisions of the above Act by virtue of the Local Government Act 2000. Quasi-Judicial and similar committees should be regarded in similar light.

The Council must, when making appointments to Committees/Sub-Committees, give effect to the wishes of the political groups to whom seats are allocated. The Council is asked to endorse, unanimously, the distribution of seats as set out in Appendix 1 (to follow).

### **Seat Allocation**

Seat allocation and committee appointments were recalculated following some recent changes:

- The Glen Parva District By-Election on 1 May 2025 where Cllr. DR. John Bloxham was elected to Reform UK.
- Formal notification was received that Cllr. Maggie Wright became an Independent Member effective from 7 May 2025.
- The Council was previously advised on 8 April 2025, that Cllr. Rebecca Lunn had become an Independent Member.

– Based on current membership arrangements, the representation by Committee for this Council are set out at Appendix 2. (To follow)

The Council is invited to approve the appointment of Members to serve on Committees for those positions as shown in Appendix 1 (to follow) subject to the seat distribution being agreed without any member voting against.

#### **4.2 Proposal(s)**

That the appointments to Committees at Appendix 1 (to follow) be approved.

That the distribution of seats at Appendix 2 (to follow) be endorsed.

#### **4.3 Relevant Consultations**

All Political Groups.

#### **4.4 Significant Issues**

None.

#### **4.5 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.**

**5. Environmental impact**

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

**6. What will it cost and are there opportunities for savings?**

- 6.1 There are no cost implications as a result of this report.

**7. What are the risks and how can they be reduced?**

- 7.1 No risks have been identified.

**8. Other options considered**

- 8.1 No other options have been considered.

**9. Appendix**

- 9.1 Appendix 1 – Proposed Committee Membership 2025-26 (To Follow)

- 9.2 Appendix 2 – Proposed Seat Allocation Table 2025-26 (To Follow)

**10. Background paper(s)**

- 10.1 Each Political Groups' Preference Forms

**11. Report author's contact details**

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## Blaby District Council

### Annual Council

**Date of Meeting** 20 May 2025

**Title of Report** **Schedule of Meetings 2025-26**

This is not a Key Decision and is on the Forward Plan

**Report Author** **Senior Democratic Services & Scrutiny Officer**

**Strategic Themes** All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people.

#### 1. What is this report about?

- 1.1 To advise Members of the proposed Schedule of Meetings for the period 20 May 2025 to 31<sup>st</sup> December 2026.

#### 2. Recommendation to Council

- 2.1 That the Schedule of Meetings for 2025-2026 attached at Appendix A be approved.

#### 3. Reason for Decisions Recommended

- 3.1 It is a Constitutional requirement for Council to approve the Schedule of Meetings.

#### 4. Matters to consider

- 4.1 The Council is responsible for fixing the times for its meetings in accordance with Part 3 Section 6 of the Constitution.

In consultation with the Leader, the following amendments to committee dates in 2025 have been agreed:

Meeting:	Previous date:	New Date:
<b>May 2025:</b>		
Licensing & Regulatory	15 May 2025	1 July 2025

Meeting:	Previous date:	New Date:
<b>June 2025:</b>		
Cabinet Executive	30 June 2025	23 June 2025
<b>September 2025:</b>		
Cabinet Executive	1 September 2025	15 September
Council	16 September 2025	23 September 2025

#### 4.2 Proposal(s)

That the Schedule of Meetings and the amendments noted above be approved.

#### 4.3 Relevant Consultations

- Leader of the Council
- Senior Leadership Team

#### 4.4 Significant Issues

In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

### 5. Environmental impact

- 5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

### 6. What will it cost and are there opportunities for savings?

- 6.1 There are no costs implications in relation to this report.

### 7. What are the risks and how can they be reduced?

- 7.1 No risks have been identified.

### 8. Other options considered

- 8.1 None relevant to this report.

### 9. Appendix

- 9.1 Appendix A - Schedule of Meetings – May 2025 to December 2026. (To follow)

**10. Background paper(s)**

10.1 None

**11. Report author's contact details**

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